

United States Section, International Boundary and Water Commission (USIBWC)  
Freedom of Information Act (FOIA)  
FOIA REQUEST FORM

Requester's Name \_\_\_\_\_  
Requester's Email Address \_\_\_\_\_  
Requester's Phone No. \_\_\_\_\_

Date: \_\_\_\_\_

**Subject of Request:** The request should reasonably describe the records being sought. USIBWC can respond to a request for specific records that are releasable to the public quicker than a request for "all information" on a particular subject. The request should also specify a date range for the records being requested. In determining which records are responsive to a request, USIBWC will include only records in USIBWC's possession and control.

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If requesting fee waiver, please state basis/justification.

\_\_\_\_\_  
\_\_\_\_\_

Are you willing to incur reasonable fees for search, duplication and/or review? Yes \_\_\_\_\_

No \_\_\_\_\_

Up to what amount? (optional) \_\_\_\_\_

\_\_\_\_\_  
Signature of Requester

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You may save and attach this electronic form and email to [rebecca.rizzuti@ibwc.gov](mailto:rebecca.rizzuti@ibwc.gov); or

You may fax this form to (915) 600-7397 or

You may mail this form to: International Boundary and Water Commission – U.S. Section  
Attn. Legal Affairs Office – FOIA  
4191 N. Mesa  
El Paso, TX 79902